



NORTH LINCOLNSHIRE EDUCATION COMMITTEE

THE GRANGE PRIMARY SCHOOL

CORNWALL ROAD, ASHBY, SCUNTHORPE, NORTH LINCOLNSHIRE, DN16 3AW

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Head Teacher

Mrs L Thorpe BLS PGCE MA NPQH



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Dear Parent/Carer

We are writing to make you aware of the new government guidelines regarding school attendance. As from September 2015 any student who falls below 90% will be classed as being persistently absent from school. This will have a big impact on the attendance procedure and may mean that a student will need to be referred to the Education Welfare Officer much earlier if their attendance becomes unacceptable. Therefore if you are aware of any problems or issues that may impact on your child's attendance please do not hesitate to contact us so that we are able to offer the appropriate support as soon as possible. We aim for 100% attendance from all our students but appreciate that in some instances this may not always be achievable.

We would appreciate your support in working with us to continue to improve the school's attendance. We are enclosing an updated attendance leaflet which explains the attendance procedure for reporting a student's absence. From a safeguarding perspective the following is imperative:

- Report all absences to the school by 9.00am on the morning of the absence
- If your child has an emergency medical appointment please advise the school by 9.00am of that morning. For pre-arranged medical appointments please notify the school in advance, an appointment card or letter would be appreciated.
- Report if your child will be late

We hope that you will join with us in increasing the overall attendance at The Grange Primary School.

Yours sincerely

From The Attendance Team

Giving Every Child, Every Chance, Every Day

