



## **ALLERGIC PUPILS - ACTIONS**

1. The school is to administer any medication as per the pupil's Individual Medical Plan completed by the parent/carer.
2. If the pupil is showing any signs of anaphylactic shock, administer the epi-pen adrenalin as instructed.
3. Call 999 for an ambulance.
4. Phone the parents/carers.
5. School should have 2 epi-pens at any one time and should monitor these as they do go out of date. Contact the parent/carer at least one month before the expiry date.
6. All staff should be trained in how to administer the epi-pen.
7. A cycle of training should be arranged for new members of staff led by the school nurse.
8. Advice posters are available for further information in the medical room/disabled toilet.

*\* Last training was May 2010 - all staff attended.  
We currently do not have any pupils who require an epi-pen.*

**Review date: January 2014**